**Big Mesa MDWCA**

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**Information for New Residential Members**

To all new members,

Upon receipt of septic permit and/or transfer inspection, proof of ownership documentation, and completed application for service, the fee schedule is as follows: The Hook-up fee for a new service, for undeveloped properties, is $1,000.00. Transfer of ACTIVE Service is $100.00. You must be a member to receive service and the Membership Fee is $100.00. Once you have had the water turned on, or transferred, you will receive a bill every month. If you choose to have the water shut off, and at a later date want the water to be turned back on, the cost will be $150.00 plus all back charges since the water was turned off or $1,000.00, whichever is less. This is according to the rules and regulations of Big Mesa MDWCA.

Bill Charges and Information: The monthly minimum for water at this time is $45.00 for 0 to 5,000 gallons, and $10.00 for Trash, each to include tax. The bills are sent out at the first of each month and due by close of business on the 25th of each month. If you do not receive a bill by the 10th, please contact the office so that we can assist you.

To address Delinquencies: A member will be charged a $5.00 Late Fee if the bill is not paid by the 25th of the month and will continue monthly until balance is Paid in full. If the bill remains unpaid for 60 days, a 10-day shut off notice will be sent certified mail. If the bill remains unpaid for seventy (70) days, the water meter will be locked until the outstanding balance is paid in full along with a reconnect fee of $150.00. If the balance remains unpaid for additional 30 days the meter will be a be removed until payment of all past delinquencies plus all applicable taxes, and a meter replacement fee of $750.00, are all Paid in Full. It is up to the Member to ensure the bill payment is received by the Big Mesa MDWCA office. Unreceived mail or unreturned Certified cards will not excuse non-payment and Accounts will be billed/shut-off according to Big Mesa MDWCA Rules and Regulations, Topic No. 4.

Bill data: Please check the bill when it is received to ensure the information and charges are correct. If you have any concerns or questions, please contact the office as soon as possible so that it can be addressed and corrected if necessary.

You can pay online at www.bigmesa-nm.com or set your account up on Auto Draft with Business office.

I/We have read the listed information and agree to the above.

Customer’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Spouse/Co-Owner signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Big Mesa MDWCA Staff signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_